

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, JANUARY 17, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mr. Seth Barrows
Mrs. Tammie McCauley
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics
Mrs. January Pratt, Primary School Principal
Mrs. Michelle Hasselbarth, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Burghardt, seconded by Youngs, to adjourn to Executive Session at 6:01 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss the appointment of a particular person.
 - To discuss the employment history of a particular person under consideration for the granting of tenure.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Burghardt, seconded by Barrows, to adjourn Executive Session at 6:17 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:19 p.m.

RECONVENE

- None.

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Youngs, to approve the following placement(s):
#710023670; #710023765; #710022830; #710022840;
#710022665; #710023695.

SPECIAL EDUCATION PLACEMENTS

Yes-7, No-0

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**APPROVE MINUTES
1/3/18 MTG.**

- Motion made by Burghardt, seconded by Markham, to approve the minutes of the Regular Board Meeting held on Wednesday, January 3, 2018 as presented.
Yes-7, No-0

CALENDAR:

- January 21 – PTO Chicken BBQ – 11:00 a.m.-3:00 p.m.
- **January 24 – Budget Committee Meeting – 4:00 p.m.**
- January 26-29 – Regents Exams
- February 3 – Father-Daughter Dance – 6:00 – 9:00 p.m. – MS/HS Gym
- February 7 – Board of Education Meeting – 6:00 p.m.
- February 19-20 Presidents’ Day Recess – No School
- February 21 – Board of Education Meeting – 6:00 p.m.
- **February 23 – Health Consortium Meeting – 6:30 p.m.**
- February 27 – Bus Vote – 11:00 a.m. – 8:00 p.m.

PUBLIC COMMENT:

- None.

**REPORTS:
MAKERSPACE-
DONATION PROGRAM
MS. SCHINDLER &
MRS. PAGE**

- Ms. Jessica Schindler, Biology Teacher, and Mrs. Lila Page, Librarian, shared a project they are doing through their Makerspace Program. They applied and received a grant last year to create a Makerspace in the High School Library. Makerspace is a place where resources are available for students/adults to work on projects and share ideas. This allows students to learn through hands-on activities. This year they are reaching out to the community to do some charity projects. “Ryan’s Case For Smiles” involves creating fun and exciting pillow cases to give to children fighting cancer. Ms. Schindler’s mother brought in her sewing machine and taught students how to make the pillow cases. Sewing machines from the Middle School were also used. The high school entrepreneurship class made a flyer for the event which will be sent home with students inviting the community to participate. The event is Saturday, January 27, 2018 from 9 a.m. to 1 p.m. in the High School Library. The pillow cases will be collected by our area’s coordinator, who will also be at the event. They will be washed, packed, and delivered to Syracuse Children’s Hospital.

ENROLLMENT REPORT

- The Enrollment Report for the period ending December 31, 2017 with a total enrollment of 988 students was noted.

**BOARD COMMITTEE
REPORTS:**

- **Transportation Committee:** President Milk reported on the following items from the committee’s recent meeting:

- Transportation is fully staffed.
- Bus cameras have been installed and are working.
- Security cameras are up and working.
- Outside lighting, fencing, and upstairs bathroom items will be added to the Board Outstanding Actions List.

- **Building & Grounds Committee:** Board member Drew reported on the following items from the committee’s recent meeting:

- Discussed ideas for a small capital project (\$100,000). Would need to proceed soon to get into the budget – the district spends \$100,000 and then each following year would receive 90% back in state aid. Over 10 years, this would

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- allow the district to do approximately 1 million dollars worth of work for the initial \$100,000. Board approval will be needed.
- Snow removal has been a priority. Doing the best they can with the equipment they have.
- Still a few areas to be reviewed for improvement.
- Gerald Abbey, Jr., Interim Facilities Director, reported:
 - Turf Sound System – waiting for bids.
 - Signs for nature trail and turf have been received and will be installed shortly.
 - Engineering firms will look at the pool filter system the first week in February.

- Nothing.

TRANSPORTATION:

- Upon the recommendation of the Superintendent, motion made by Burghardt, seconded by Barrows, to make the following appointment of tenure:

Name of Appointee: Richelle Lawrence
Tenure Area: Elementary Education
Date of Commencement
of Service on Tenure: February 9, 2015 – February 8, 2018
Certification Status: Childhood Education Professional
Yes-6, No-1(Youngs)

**TENURE
RECOMMENDATION
RICHELLE LAWRENCE-
ELEMENTARY TEACHER**

- The Superintendent of Schools recommends the following Board actions:
- Motion made by Burghardt, seconded by Youngs, to approve the Girls' on the Run request to expand the program to include grades 3-5 and Angela Fiato, Pam Gerst and Sunnie Williams as their volunteer coaches.

Yes-7, No-0

**EDUCATION &
PERSONNEL:
GIRLS' ON THE RUN
EXPAND TO GR. 3-5**

- Motion made by Drew, seconded by Youngs, to appoint Elizabeth Daniels as a District Vote Teller effective January 18, 2018.

Yes-7, No-0

**APPOINTMENT(S):
ELIZABETH DANIELS-
DISTRICT VOTE TELLER**

- Motion made by Youngs, seconded by Burghardt, to appoint the following individuals as coaches for the 2017-18 athletic season effective January 18, 2018:

- Kyle Stanton – Wrestling Unpaid Volunteer
- Ron Rapp – Baseball Varsity Coach
- Pete Mansheffer – Baseball Varsity Assistant Coach
- Ryan Starliper – Modified Baseball Coach
- Rick Smith – Softball Varsity Coach
- Charles Hissin – Softball Varsity Assistant Coach
- Brendan Eggleston – Softball JV Coach
- Rich Karl – Tennis Varsity Coach
- Jeremy Flohr – Track Varsity Coach
- Deb Krupp – Track Varsity Assistant Coach
- Mary McBride – Track Modified Coach

Yes- 7 No-0

**COACHING – WINTER
& SPRING**

*A recommendation for a Modified Softball team has been submitted.

- SUBSTITUTE ROSTERS** - Motion made by McCauley, seconded by Burghardt, to appoint Coy Howell as a Substitute for snow removal effective January 18, 2018.
Yes-6, No-0, Abstain-1(Drew)
- Motion made by Barrows, seconded by Burghardt, to appoint the following individuals to the 2017-2018 Substitute Rosters effective January 18, 2018:
- Ashley Pasternak – Substitute Teacher UPK-12
 - Jhared Camber – Substitute Custodial Worker
 - John Mershon – Substitute Custodial Worker
- Yes-7, No-0
- BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT** - Motion made by Burghardt, seconded by McCauley, to accept the Internal Claims Audit Reports for December 2017 as presented.
Yes-7, No-0
- REVENUE & BUDGET
STATUS REPORTS** - Motion made by Burghardt, seconded by Youngs, to accept the Budget Status Reports for December 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-7, No-0
- BUDGET COMMITTEE** - Mark Rubitski, Business Manager, highlighted the following items from the Board Budget Committee meeting:
- The Committee met with January Pratt, Primary School Principal, and Bryan Ayres, Intermediate School Principal regarding building needs as they pertain to the budget.
 - The Committee reviewed 6 budget line items and overall the budget is up \$23,000 so far.
- Board member Barrows thanked Mrs. Pratt and Mr. Ayres for their presentations which helped the committee. Regarding teacher discretionary spending, he stated that staff have been told to order what they need with no specific limit given. Staff may not receive everything they are asking for, but this will give the committee a better idea of spending needs.
- OPERATIONAL RPT.
BUSINESS & FINANCE** - Mark Rubitski, Business Manager, shared a Business & Finance Operations' Update report with the Board. The report highlighted the following:
- Capital Project Update – Phase II
 - District Audits – recommendations and action plans
 - School Tax Collections – implementation, training and successful collection process
 - Business Process Improvements – training of new payroll and accounts payable clerk, update of process/procedural documents, potential revenue opportunities (E-rate & Federal Propane Rebate)
- TAX REPORTING ISSUE** - There was a reporting issue with 40 school tax bills which were paid but showed in the reporting system as unpaid. This was brought to the district's attention and we worked with the County Tax Department and our vendor to correct the reporting glitch. A letter was sent to the affected individuals explaining the issue and the issue will be corrected with the local towns so that the correct

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- tax information will be available when payment is made at the end of January 2018.

- Mark Rubitski, Business Manager, shared a handout with the Board which set out the Executive Budget Proposal for 2018-19. The proposal includes a 3% increase overall, but Greene will only see a 1.1% increase in foundation aid. This is the smallest increase and it is hoped that the numbers will improve before the final budget is approved. Tax Cap Calculation base will be 2% and individual district's will work calculations from that starting point.

NYS BUDGET INFOR.

- None.

DISCUSSION ITEMS:

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
12/20/2017	Driver Ed. Proposal	Board and Superintendent	Ongoing
12/20/2017	Sound System @ Turf Field		Ongoing
12/20/2017	Small Capital Project		Ongoing
12/20/2017	Signs for Nature Trail/Track		Ongoing
1/3/2018	Audit Committee Community Member Request	BOE and Superintendent	Ongoing
1/3/2018	Sports Uniform Policy	BOE	Ongoing
1/17/2018	Bus Garage-outside lighting, fencing & upstairs bathroom	BOE and Facilities Director	Ongoing

- Board member McCauley asked if there had been any response on audit committee community members. Interim Superintendent Daniels stated that he has not seen anything come in yet.

- Add: Bus Garage outside lights, fencing, and upstairs bathroom.

- Interim Superintendent Daniels stated that he will need to discuss with the Board the process and their parameters for upcoming negotiations with staff. There are 6 contracts that will need to be negotiated.

**SUPERINTENDENT'S
REPORT:**

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Jan. 10, 2018	Jan. 24, 2018 @ 4 pm
Building & Grounds	Jan. 17, 2018	
Transportation	Jan. 17, 2018	
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure	Jan. 3, 2018	
Sabbatical		
Policy	Nov. 27, 2017	

- Look at scheduling a Policy Committee meeting soon to discuss school colors.

- PUBLIC COMMENT:**
HEATHER KRIESEL - Heather Kriesel, Instrumental Music Teacher, announced that Odyssey of the Mind regional competition is on February 17, 2018 at the Harold Campus. She also thanked the Board for expanding the Girls on the Run program which she is also involved in.
- ROCHELLE LAWRENCE** - Rochelle Lawrence, Elementary Teacher, thanked the Board for granting her tenure.
- SUE PROSCIA** - Sue Proscia, Transportation Dispatcher, thanked Board member Drew for the good communication over the past few days when the roads were touchy. She also asked if the signs for the nature trail to be posted at the bus garage access point also included no loitering on premises during school hours.
- There is no wording to that effect on the signs. Problems will be handled appropriately as they occur.
- EXECUTIVE SESSION** - Motion made by Barrows, seconded by Youngs, to adjourn to Executive Session at 6:50 p.m. to discuss the mid-year Superintendent's Evaluation and the School Board Self-Evaluation.
Yes-7, No-0
- ADJOURN EXECUTIVE SESSION** - Motion made by McCauley, seconded by Barrows, to adjourn Executive Session at 8:14 p.m.
Yes-7, No-0
- RECONVENE** - President Milk reconvened the meeting at 8:14 p.m.
- ADJOURNMENT** - Motion made by Barrows, seconded by McCauley, to adjourn the meeting at 8:14 p.m.
Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk